



BOARD OF DIRECTORS MEETING AGENDA

Thursday, October 19, 2017- 8:00 a.m.

Augusta Business Centre

*“Building bridges to better business in Augusta, Prescott and
Edwardsburgh/Cardinal”*

Chairperson: Dan Cook

Board Members Present: Bonnie Pidgeon-Cougler, Deb Coles, Andrea Derochie, Rod Palmer

Board Members Absent: Lisa Temple, Jeff Morris, Gerry Hasiuk, Tim MacKay

Regrets: Lynda Joannis

In Attendance: Heather Lawless, Mike Ostrander, Sandra Lawn

Introductory Remarks

The meeting was brought to order at 8:06.

Introduction of Guests No Guests

Approval of October’s Agenda

Moved by Deb Coles

Move to Approve October’s Agenda

Seconded by Andrea Derochie

Motion Carried

Approval of September’s Minutes

Moved by Andrea Derochie

Move to Approve September’s Minutes

Seconded by Deb Coles

Motion Carried

Liaison Highlight Reports

BIA

The new BIA Coordinator is hard at work. He plans on visiting every business that is in the BIA. He is making contacts, writing a regular newsletter and updating their social media.

Representatives from the BIA will be attending the Tourism Summit on November 15 in Brockville and the Economic Development Summit for Leeds Grenville on November 17 in Kemptville.

GCFDC

Heather Lawless gave a brief overview. She reported that they have a new Cash Flow Loan that provides a little bit more flexibility for different types of businesses. Applications for the interest free loan must be submitted by December 15, 2017. They are continuing to offer the Launch Lab Mentoring Services. They are still accepting applications for the Eastern Ontario Development Program.

Town of Prescott

Mike Ostrander reported on the mould situation at the Leo Boivin Community Centre in Prescott. A team of specialist is working on the affected area for a two week period. If the work is successful the arena will be suitable to be used until the next off season when a larger project will be tackled. At that time the overall quality of the insulation will be looked at. Skaters and hockey players that have regular practices and games at the Leo Boivin Community Centre have been offered ice time at other area arenas.

Mike also reported on the meetings that have been taking place over the proposed splash pad that should be completed in 2019 at Centennial Park, southwest of the pool. A committee of approximately 6 people has been formed and they have a facebook page.

Augusta Township – No report

Township of Edwardsburgh/Cardinal – No Report

President's Report

Dan reported that the Annual Awards Dinner is coming up on November 14. Tim MacKay is working on getting some silent auction items for the night.

Treasurer's Report

Deb reported that there is not much more coming in as far as membership fees. Doug Phillips is working on a couple of members who are receiving benefits but they have not paid their membership. She stated that she received most of the sponsorship money for the Awards Night.

Moved by Bonnie Pidgeon-Cougler

To accept the Treasurer's Report as presented

Seconded by Andrea Derochie

Motion Carried

Secretary's Report

Joan reported that she is looking for bakers who can make a fancy cake for the cake auction that will take place the night of the Annual Awards Banquet. She has received sponsors for all the awards as well as Corporate and Dinner sponsors.

The Annual General Meeting is scheduled for Thursday, January 25, 2018 at the Prescott Golf Club at 8:30 a.m.

General Business

Deb reported that she received a letter in the mail from a woman who was planning on relocating to Prescott from Florida and wanted information on housing. The committee agreed that this was a good opportunity to connect with new residents. Joan will send her some housing information as well as Prescott's Visitor Guide and Map.

Deb also received a form from the Royal Canadian Legion about the poppy campaign. Joan is going to look after finding out what wreath we purchased for Remembrance Day last year and Deb will look after sending the money.

Moved by Deb Coles

Approval to purchase a Memorial Wreath for Remembrance Day

Seconded by Bonnie Pidgeon-Cougler

Motion Carried

Committee Reports

1. Memberships – Bonnie Pidgeon Cougler & Deb Coles

Andrea and Bonnie worked on a document entitled "Top 10 Reasons To Join The Chamber". This is a one-page recruitment tool that can be handed out at such events as Economic Breakfast, Augusta's Mayor Breakfast. Bonnie will send this document out to the directors for approval to get copies printed. Bonnie has checked with St. Lawrence Printing and the price is 500 copies for \$148.00. They are hoping to put a more detailed welcome package together before the end of the year. Andrea has agreed to personally go out to the businesses that are outstanding. Moving forward, Deb is going to send the membership invoices out in January and the ones that have not paid by March will either receive a phone call or she will mail their invoice.

Moved by Andrea Derochie

To adjourn the South Grenville Chamber of Commerce Board of Directors Meeting on

October 19, 2017

Meeting adjourned

9:45 a.m.

The next South Grenville Chamber of Commerce Board of Directors Meeting will be held on Thursday, November 16 at the Wok House Restaurant in Prescott at noon.

Chairman

Date

Secretary

Date