



SGCofC Meeting - Thursday Nov 24, 2022

Location: CSE Consulting board room

*"Building bridges to better business in Augusta, Edwardsburgh/Cardinal and Prescott."*

Chairperson: Bonnie Pidgeon Cougler

Present: Rod Palmer, Andrea Desrochie, Lynda Joannis, Bonnie Pidgeon-Cougler, Blinda Campbell, Nathalie Sohbie, Lindsay Fox (Staff), Debra Coles,

Regrets: Tim Mackay, Ben Quenneville

**Welcome and Call to Order** – President Bonnie Pidgeon Cougler

**ACTION ITEMS restated from previous meeting in August:**

**BONNIE** - to send job description changes to Lindsay for approval

**BONNIE** - Re-Send advertisement and encourage members to participate and purchase tickets

**BONNIE et al:** Find storage

**BONNIE/ANDREA:** Dispose of obsolete hardware

**BONNIE:** Share Meeting Minutes

**ROD-** To confirm with Amber Vanderswet of Pricepoint Business After 5

**ROD:** to scan and send interest cards from our summer networking events to Lindsay

**BOARD MEMBERS:** Approve Poster for next meeting

**LINDSAY:** Post and share next meeting poster with members and Mayors/Reps

**FULL Membership Meetings** - will be held the 2nd Tuesday of every month - 1st meeting:

**Tuesday December 13, 2022 3pm-** Open Chamber Meeting all members at CSE

**OBJECTIVE** - Meeting new members - sharing information

**ACTION ITEM** - LINDSAY - email all Township Reps/GCDC and BIA and all members invited  
Invite within invite to bring forward nominations for new Board Members

- advertise that we will Feature 1-3 Business at every meeting (Mtg Sponsorship)

**ACTION ITEM:** -LINDSAY - feature on Website

**New Board Prospects:**

Sean Lucey - Bridgeview and Windmill Brewery

Kevin Spencer - Spencer & Associates

**Leaving Board Members?**

Ben Quenneville - **ACTION ITEM** - Reach out for official letter/Email? Interested in still helping and being involved

**ACTION ITEM:** Bring Forward New nominees for the Chamber Board,

*The vision of the South Grenville Chamber of Commerce is to build prosperous communities for Augusta, Edwardsburgh/Cardinal & Prescott by increasing business retention and economic growth, through teamwork and innovation.*



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**President:** Open For Nominations

**Vice President :** Open For Nominations

**Secretary:** Open For Nominations

**Treasurer:** Open For Nominations

**Portfolio Manager/Directors at large:**

**Management Portfolios Positions Awarded and Available:**

- Annual Awards Gala Organizer - **Position Open**
- Business After 5 Coordinator - **Rod Palmer , CSE Consulting**
- Annual Golf Tournament Coordinator - **Blinda, BMO and Nathalie Sohbie**
- Membership/Marketing/Website Maintenance/Communications(Accounting?)- **Lindsay Fox, Crafty Assistant**
- Chamber Liaison/Connection across Canada - **Bonnie Pidgeon Cougler, South Grenville Food Bank**
- BIA Representative - **Blinda Campbell, Senior Relationship Manager, BMO Bank of Montreal**
- Compliance Director(Policies and Procedures) - **Position Open - Tim McKay!?!?!?**
- Volunteer Coordinator (reaching out to the community compiling lists of past members who would be willing to help with events etc.) - **Position Open**
- Tourism Specialist - **Position Open**
- AGM Report Coordinator/Secretary - **Lynda Joannis, Director, St. Lawrence Academy**
- Marketing/Business Support Specialist (Business Support Ideas/Creating Ads for events etc) - **Position Open**
- Membership Liason/Outreach Specialist - Reaching out personally to visit and recruit new members/new businesses - **Position Open**

**Scheduled Meetings:** Zoom Capabilities at all meetings

January 10th 3pm

February 14th 3pm

March 14th 3pm

**ACTION ITEM:** - LINDSAY - Survey to all members -

Time preferences:

8-10, 12:00-2:00, 3-5, 5-7

**ACTION ITEM:** LINDSAY - Create new agenda for meetings that includes reports as in old agendas but include new sponsorship (maybe 3) chances to speak and introduce yourself.MUST HAVE TIMES allocated and stated ON THE AGENDA

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**AGM** - March 28th- Casual Meeting - Breakfast 8am - Bridgeview?

**ACTION ITEM:** ROD - Inquiring to Sean Lucey - Hosting

3 - DAY TO DAY BUSINESS:

**Membership Update: (LINDSAY reports)**

*New member Applications in recent months:*

*PROCESS:*

- 1) New member applies on Website
- 2) Lindsay forwards application to Board for approval
- 3) Lindsay sends an invoice to new applicant after approval received with choices of how to pay
- 4) Debra communicates with lindsay to confirm when payment is confirmed
- 5) Lindsay updates website and Chamber members list
- 6) Lindsay sends the new contact info to Doug in regards to benefits
- 7) Debra receives a list monthly of all members on benefits

When membership fees are not paid - we must send a notification that benefits will end by \_\_\_\_\_ date due to membership fees not being paid.

**ACTION ITEM** -Stay on top of these membership fees and benefits to

**Upcoming Networking Events -**

December - Business After 5 - Sean Lucey - Brewery

**ACTION ITEM** - Rod to inquire

January - Tuesday Business After 5 - Food Bank and Kings Kitchen /BIA

**ACTION ITEM** - BONNIE - To confirm

Awards Ceremony -

**MOTION** - The South Grenville Chamber will pause the planning of large annual events such as the awards ceremony, tournaments etc. until planning and restructuring has completed.

Motion Carried

**Chamber Business/Paperwork -**

Benefits - Information

**Portfolio Management Report -**

Meeting Adjourned

**Action ITEMS RECAP: (Please ensure these things are complete by our next meeting:**

**LINDSAY:**

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**ACTION ITEM:** - LINDSAY - Survey to all members -

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Report findings/results to Board

**ACTION ITEM:** LINDSAY - Create new agenda for meetings that includes reports as in old agendas but include new sponsorship (maybe 3) chances to speak and introduce yourself. **MUST HAVE TIMES** allocated and stated **ON THE AGENDA**

**ACTION ITEM:** -LINDSAY - feature on Website

#### ROD:

**ACTION ITEM** - Rod to inquire - Business After 5 - Brewery

**ACTION ITEM:** ROD - Inquiring to Sean Lucey - Hosting AGM at Bridgeview in Feb - March

**ACTION ITEM** - Ben Quenneville -ROD - Reach out for official letter/Email? Interested in still helping and being involved

#### BONNIE:

**ACTION ITEM** - BONNIE - To confirm Business After 5 for Food Bank/King's Kitchen - Dec? Jan?

#### ALL:

**ACTION ITEM:** Bring Forward New nominees for the Chamber Board,

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