



"Building bridges to better business in Augusta, Prescott and Edwardsburgh/Cardinal"

CALL TO ORDER: President Dan Cook welcomed everyone. 8AM

PRESENT FROM BOARD: President Dan Cook (Chair), Directors- Bonnie Pidgeon-Gommert, Tim MacKay

REGRETS: Directors- Cheryl Arcand, Jeff Morris, Ted Livingston, Lisa Temple, Brent Laton and Gerry Hasiuk.
Liaison Reports-Sandra Lawn Representing the Prescott BIA

GUESTS: –Luc Gosselin of Metal Graphix Ltd., Deb Coles of Metal Grafix Ltd., Mayor Pat Sayeau – Edwardsburgh/Cardinal, Mayor Doug Malanka -Augusta Township, Angela Thompson-Trussell- SG Chamber Secretary, Richard Barlow, Jennifer Labelle, Allen LaFaver-CSE Consulting, Katie Allard-Town of Prescott, Jacqueline Schoemaker Holmes- Town of Prescott

APPROVAL OF AGENDA: - **no quorum present-will be voted on at a later date**

APPROVAL OF PAST MINUTES: **no quorum present-will be voted on at a later date**

Guest Speakers- Richard Barlow & Jennifer Labelle: **no quorum present-will be voted on at a later date**

- The South Grenville Chamber write a letter to the Untied Counties of Leeds and Grenville concerning the paving of County Road 2 from Maitland to Cardinal supporting the effort with reasoning based on tourism and safety. (Please see attached file titled "Paved shoulders hand out SG chamber.docx" for more information.)

PRESIDENT'S REPORT: PRESENTED BY DAN COOK

- Questioned if a morning meeting would be more convenient going forward in 2017
- Thanked everyone for their participation in Awards Night 2016

TREASURER'S REPORT: PRESENTED BY DAN COOK: no quorum present-will be voted on at a later date

- Financial Report was provided and distributed by email

SECRETARY'S REPORT: PRESENTED BY ANGELA THOMPSON-TRUSSELL

Correspondence:

Town of Prescott 2017 Community Awards (Citizen/Volunteer for the year) Nomination forms can be found on their website www.prescott.ca and the deadline has been extended to January 31, 2017. Does the Chamber want to nominate?

From the Office of Gordon Brown-Request for a Letter of Support (Private Members Bill C-273) no quorum present-will be voted on at a later date

The South Grenville Chamber of Commerce write a letter of support of Bill C-273 Amendment to the Customs Act which aims to strengthen relations between Canada and the United States. (See attached file "Office of Member of Parliament.pdf" for more information)

Information:

UCDSB Proposed school closures (Maynard Public & South Edwardsburgh Public) **information session January 24, 2017 Brockville Collegiate Institute 6:30pm- Board decisions on closures will take place March 23, 2017.**

Awards Night

60 people attended. Positive feedback about the MCs, music, food and the flow of the evening.

Website

LIVE! Extensive work done on the Membership Directory, Helpful Links Page, Events Page, Tourism Page & Benefits Page.

SecuTrans no quorum present-will be voted on at a later date

Proposal received (handout).

The South Grenville Chamber of Commerce sign a letter of intent and begin a partnership with Secutrans Bankcard Service beginning January 2017. (See attached files titled "Association brochure-final small.pdf" and "South Grenville LETTER OF INTENT.pdf" for further information.

Annual General Meeting prep has started

- Quotes from Legions
- Date confirmed January 26, 2017 12pm

Committee Meetings

- Feedback Letter

Meeting on January 9th at 9am

1. ByLaw Changes (in camera meetings, committee meeting reports)
2. Membership (2017 plaques, new packages, SecuTrans)

COMMITTEE REPORTS:

1. MEMBERSHIPS –BONNIE PIDGEON-GOMMERT

- Application received from Wood Effects **no quorum present-will be voted on at a later date**
To accept the new membership application from Wood Effects of Prescott Ontario- \$70.00 membership Cheque received.

2. FINANCE – Funding Request – DAN COOK

- a. Nothing to report.

3. PROGRAM AND PLANNING – PRESENTED BY CHERYL ARCAND

- a. Nothing to report.

4. Liaison Reports:

BIA – No Representative Present

GCFDC- DELIVERED BY HEATHER LAWLESS

Mentoring services delivered by Entrepreneurs in Residence (at no cost to the entrepreneur) from Launch Lab are available to support Grenville County entrepreneurs and their companies on the following Thursdays:

- December 22, 2016
- January 26, 2017
- February 23, 2017
- March 23, 2017

Appointments are available to meet with the Entrepreneurs in Residence at GCFDC. Contact Rod Wallace, GCFDC Business Loans Officer, Tel. 613-925-4275 ext. 22, rwallace@grenvillecfdc.com or Charlotte McArthur, Financial Administration Officer, Tel. 613-925-4275 ext. 23, info@grenvillecfdc.com to book an appointment.

TOWN OF PRESCOTT-MIKE OSTRANDER-COUNCILLOR

- Prescott delegation from China and signing of a letter of intent to establish relations took place November 28, 2016.
- The Town of Prescott is currently in budget deliberations

TOWN OF PRESCOTT-JACQUELINE SCHOEMAKER HOLMES-BR+E COORDINATOR

- Conducting a community-wide business survey to better understand the business climate within the Town of Prescott
- Aim to create an economic development plan that will span 10 years
- Recruiting volunteers to help administer 1 hour long surveys and the training is to take place in January 2017 (2-3h)

AUGUSTA TOWNSHIP- PRESENTED BY MAYOR DOUG MALANKA

- Augusta Township is currently in budget deliberations
- Rob Thompson development currently waiting for permits
- Industrial property no longer eligible for site certification-currently working to have it deemed “shovel ready”

TOWNSHIP OF EDWARDSBURGH/CARDINAL- MAYOR PAT SAYEAU

- New arrangement with the Town of Prescott to address a water issue included a one-time fee to Edwardsburgh/Cardinal for infrastructure costs in regards to the water delivery.
- ED19 Dump site was certified in 1998 and since 2010 the Counties are trying to find partnership or divest. People have raised concerns and Andy Brown of the United Counties of Leeds and Grenville responded with a Q&A in the Prescott Journal.

For further information, please contact

Andy Brown

Chief Administrative Officer

United Counties of Leeds & Grenville

25 Central Avenue, Suite 100

Brockville, Ontario K6V 4N6

613-342-3840 (tel)

Andy.Brown@uclg.on.ca (email)

CLOSING REMARKS:

- The South Grenville Chamber office will be closed until January 3, 2017 for the holidays.
- There will be a special meeting held on January 9th to put forth and pass motions from this meeting due to the December meeting not meeting quorum requirements.
- PO Box 200 is still in use. New keys have been received
- Letters requesting funds to support the Chamber Coordinator updating and locally distributing 2017 Visitor Guides have been sent to Augusta and the Town of Prescott CAOs. We have already received funds from Edwardsburgh/Cardinal totally \$3000.00
- Call for 2017 Vice President, Treasurer and new Board Members- to be appointed at the AGM on January 26th.
- Request for information on the roles and responsibilities of a Director of the Board. –Angela will create a document to be passed at the AGM.
- The President thanked everyone for attending today’s Board Meeting.

Next Meetings: Special Meeting of the Board to Table Motions from the December Meeting January 9, 2017- 9am at the Augusta Business Center Board Room

Annual General Meeting Luncheon JANUARY 26, 2017-12PM at the Cardinal Legion -\$10.00 per person

**SPECIAL MEETING of the BOARD JANUARY 9, 2017
Augusta Business Center and Storage Board Room**

CALL TO ORDER: President Dan Cook welcomed everyone. 9AM

PRESENT FROM BOARD: President Dan Cook (Chair), Directors- Bonnie Pidgeon-Gommert, Tim MacKay, Cheryl Arcand, Lisa Temple

REGRETS: Directors- Jeff Morris, Ted Livingston, Brent Laton and Gerry Hasiuk.

GUESTS: –Deb Coles of Metal Grafix Ltd., Angela Thompson-Trussell- Coordinator SG Chamber

NEW BUSINESS:

MOVED BY: TIM MACKAY

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SECONDED BY: CHERYL ARCAND

MOTION CARRIED

MOVED BY: CHERYL ARCAND

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SECONDED BY: TIM MACKAY

MOTION CARRIED

MEMBERSHIP:

MOVED BY: CHERYL ARCAND

To accept the new membership application from Wood Effects of Prescott Ontario- \$75.00 membership Cheque received.

SECONDED BY: LISA TEMPLE

MOTION CARRIED

MOVED BY: TIM MACKAY

That the January 9, 2017 South Grenville Chamber of Commerce Board of Directors meeting be adjourned.

MOTION CARRIED