



Board of Director's Meeting
Thursday, 16th June 2016
12 pm at Prescott Golf Club, Prescott

*"Building bridges to better business in Augusta, Prescott and
Edwardsburgh/Cardinal"*

South Grenville Board of Directors Meeting March 16th 2016

Location: Prescott Golf Club, Prescott

Chairperson: President Dan Cook

Board Members Present: Treasurer: Brent Laton, Bonnie Gommert, Tim MacKay, Dan Roddick, Gerry Hasiuk, Ted Livingston, Angela Thompson.

Board Members Absent: Lisa Temple, Cheryl Arcand

In Attendance: Luc Gosling of Metal Grafix Ltd., Deborah Coles of Metal Grafix Ltd., Mike Hudson representing Colonel's Inn, Bill Buckler representing Augusta Township, Pat Sayeau representing Edwardsburgh/Cardinal, Hannah Taylor-Johnson, South Grenville Chamber of Commerce Secretary.

INTRODUCTORY REMARKS:

The meeting was brought to order at 12:11 and the chair confirmed quorum.

ACTION BY

Moved by Bonnie Gommert

Move that the agenda be approved as submitted.

Seconded by Ted Livingston

Motion Carried: 12:12

Moved by Brent Laton

Move that the May minutes be amended as discussed.

Seconded by Gerry Hasiuk

Motion Carried: 12:13

DISCUSSION:

ACTION:

1. PRESIDENTS REPORT – President Dan Cook

INFORMATION: The golf tournament was discussed. The president took the opportunity to thank Director Cheryl Arcand on leading the programming and planning committee, her hard work in developing and running a successful golf tournament, and the business after 5. The gratitude was also extended to volunteer Elaine Cote, who played a large part in the success of the event.

The business expo was attended by the president. He provided feedback of his experience.

TREASURER'S REPORT – Treasurer Brent Laton

INFORMATION: Collection of membership dues stalled with other events. 65% of member fees have been collected.

Nothing new to report on the Golf Tournament as the final numbers had not been submitted but the estimation is that the Chamber made approx \$1200 in profit.

Moved by Brent Laton

Move that financial report be received as submitted.

Seconded by Tim MacKay

Motion Carried: 12:16

ADMINISTRATION REPORT – Hannah Taylor-Johnson

INFORMATION: Reviewed the MP Tony Clement event. The Chamber had non members attending and collected contact information from some.

Administrator to look

DISCUSSION

**ACTION
REQUIRED**

Laptop is experiencing issues. Losing files.

into services to speed up the laptop.

St Lawrence Shakespeare Festival needs a new ad for their programme.

A discussion followed surrounding the age of the laptop and the media coverage for the MP Meet and Greet.

MEMBERSHIP COMMITTEE – Bonnie Gommert

INFORMATION: Following up with Sunlife potential member. Director Bonnie Gommert has also spoken with ConnectYouth.

Director Dan Roddick is to pass details about potential member over to Bonnie Gommert

Discussion followed about business in Cardinal who may be interested in becoming a member, Director Dan Roddick is to pass details onto Director Bonnie Gommert.

FINANCE – Brent Laton

Nothing to report.

PROGRAMMING AND PLANNING – Dan Cook

Director Cheryl Arcand provided a report that was read out by Dan Cook.

Gratitude extended to volunteer Elaine Cote for her help and support in making the golf tournament a success. There were 51 golfers this year and the Chamber made a profit. The Programming and Planning Committee received really positive feedback about the day from the golfers and those involved.

Discussion surrounding re-engagement of past members and volunteers, the positives and negatives of the 2016 Golf Tournament, and new volunteers who have offered to be involved with 2017.

KEY INITIATIVES – Dan Roddick

Review of the 2 major issues and focuses for the Key Initiative Committee: Website and Brand Development.

Treasurer Brent Laton to contact Joe Computer.

A website development contract has been developed and a contract proposal formulated.

Further discussion on the website and the branding process followed. It was agreed that Treasurer Brent Laton would reach out to Joe Computer to discuss suspending the website.

A further discussion on branding and logo development was also discussed.

CHAMBER LOCATION COMMITTEE

To be discussed in a director-only meeting

WEBSITE COMMITTEE – Angela Thompson

INFORMATION: The committee has been exploring quotes. There are a handful of web developers who are also interested in joining the Chamber. Quotes are to handed over to the Key Initiatives Committee.

Director Angela Thompson to forward web development

DISCUSSION

ACTION REQUIRED

quotes to Director Dan
Roddick, Key Initiative
Committee Lead

LIAISON REPORTS

AUGUSTA TOWNSHIP REPORT: Thank you extended to the Edwardsburgh/Cardinal staff for assisting with the business expo. 61 organisations present. 500 people through the doors. There are big plans to make it a bigger celebration next year to align with the 150th birthday of Canada.

EDWARDSBURGH/CARDINAL REPORT: A reminder about the GCFDC AGM happening tomorrow (17th June) at the distillery in Johnstown.

PRESCOTT BIA REPORT: Taste of Prescott is happening on the 25th June (4-8 pm). July 6th will be the next BIA meeting at the Wok House, 5:30 p.m. There was further discussion about the Shakespeare Garden.

OTHER BUSINESS:

The President brought up a dive map ad request. Those present discussed it. Bill Buckler expressed interest and the President is to forward that information on to him. It was agreed that the Chamber would not be pursuing an ad with the dive map at this time.

There was further discussion about the plaques for the South Grenville Chamber of Commerce. It is to be further discussed at Key Initiative Committee meetings.

MEETING ADJOURNED

13:12

SPECIAL MEETING

The meeting was brought to order at 13:15 and the chair confirmed quorum.

DISCUSSION:

1. CHAMBER LOCATION COMMITTEE – President Dan Cook

INFORMATION: The business Playit Star in Prescott has offered us space for the Chamber. A discussion followed on the space, location, accessibility, and appropriateness of the offer. The President and the Coordinator are to visit it at a later date. Further discussion occurred about the space in other properties and their potential for the Chamber.

ACTION:

President and
Coordinator to visit
the location

2. COORDINATOR ROLE – Hannah Taylor-Johnson

INFORMATION: Feedback about the coordinator/administrator role was provided to the board. A discussion followed about the role and the extension of contracts. There was no final conclusion.

MEETING ADJOURNED

13:29