



**BOARD OF DIRECTORS MEETING AGENDA**

**Thursday, January 11, 2018 – 8:30**

**Augusta Business Centre**

*“Building bridges to better business in Augusta, Prescott and  
Edwardsburgh/Cardinal”*

Chairperson: Dan Cook

Board Members Present: Bonnie Pidgeon-Cougler, Andrea Derochie, Tim MacKay, Lisa Temple, Rod Palmer, Deb Coles, Dan Cook, Lynda Joannis

Board Members Absent: Jeff Morris, Gerry Hasiuk

Regrets:

In Attendance: Bill Buckler – Augusta Township, Pat Marceau – Johnstown ATV Club, Sandra Lawn – BIA, Mike Ostrander – Town of Prescott, Judy and Frank Li – Dewar’s Inn

Introductory Remarks

The meeting was brought to order at 8:33 a.m. and a quorum was confirmed.

Introduction of Guests:

New members Pat Marceau from Johnstown ATV Club and Frank and Judy Li from Dewar’s Inn were present at the meeting.

Approval of January’s Agenda

Deb Coles suggested that the Corporation boundaries be added to the agenda.

Moved by Tim MacKay

**Move to Approve Revised January’s Agenda**

Seconded by Lisa Temple

**Motion Carried**

Approval of November’s Minutes

Rod noted that the name of the radio station was incorrectly recorded in the November minutes. Under Introduction of Guests it should read Lisa Campbell from 107.9 Coast FM.

Moved by Rod Palmer

**Move to Approve November’s Minutes**

Seconded by Andrea Derochie

**Motion Carried**

### President's Greetings

Dan welcomed everyone to the meeting. He stated that it is important for the Chamber to connect at this meeting since our AGM is coming up in 2 weeks.

### Liaison Highlight Reports

#### BIA

Sandra reported that the last regular BIA meeting was held on January 3, 2018. At this meeting they reviewed the procedural by-law.

The BIA AGM will be held on January 24, 2018 at 7:00 p.m. at the Prescott Town Hall.

Draft budget was presented by Treasurer Tracey Young at a regular meeting held on December 6, 2017.

Contract for Deron Johnston, BIA Coordinator, was extended for the upcoming year of 2018.

#### GCFDC

There are new short term cash flow assistance loans available.

Launch Lab Mentoring Services are available to support entrepreneurs and their companies

For more information on any of these items, contact [rwallace@grenvillecfdc.com](mailto:rwallace@grenvillecfdc.com)

The Eastern Ontario Development Program is accepting applications on a continuous basis. Funds expire December 31, 2018. Contact [eodp@grenvillecfdc.com](mailto:eodp@grenvillecfdc.com) for more information.

#### Town of Prescott

The Town Council had their first meeting of 2018. Budget should be finalized by the end of February.

They are working on the Recreation Master Plan. Some of the items under consideration are rejuvenating the ball diamonds, dog park and splash pad.

#### Augusta Township

Bill Buckler reported that the township is looking at 2 new fire stations (Maynard and Maitland).

The International Ploughing Match Organization is looking at this area to hold their event in the year 2020 or 2021.

The developer who is planning on building Aqua World in Augusta Township has completed all the surveys for water. These surveys have all been successful. Bill reported that the developer is

actively working to get funds for this project.

### Township of Edwardsburgh/Cardinal – No Report

#### President's Report

Dan reported that this is the South Grenville Chamber of Commerce's 125<sup>th</sup> anniversary this year and it should be an exciting year for the chamber. The plan going forward is to celebrate this milestone.

Bonnie commented that she met with a representative from the Grenville County Historical Society and they will be partnering with the chamber for the 125<sup>th</sup> celebration. They have already done extensive research on the history of the Chamber. A committee will be formed to help plan the event. Bonnie has received scrolls from dignitaries congratulating the Chamber on this milestone.

#### Treasurer's Report

Deb will try to get a hold of Wix to let them know about the method of payment change. We no longer have the BMO credit card (in former treasurer Brent Laton's name) so the payments will have to be made on new debit card.

Moved by Rod Palmer

To accept the Treasurer's Report as presented

Seconded by Lynda Joannis

Motion Carried

#### Secretary's Report

Joan is getting ready for the AGM. A notice has been put in the paper, article was sent to the Business News and all members have been invited through email. A second reminder will go out to the membership within the upcoming week.

#### General Business

Dan reminded people that any director that is planning on staying on as a director of the South Grenville Chamber of Commerce should let us know asap. He also encouraged the members to talk to people about coming to the AGM on January 25, 2018 at 8:30 a.m. at the Prescott Golf Course.

For the AGM, Deb suggested that maybe the directors could send reflections (good and bad) from the past year that could be included in Dan's report for the AGM.

#### Corporation Boundaries

A couple of months ago, Deb sent in a change of name for the Chamber and she got a reply back from Corporation Canada saying that it did not reflect the boundaries of South Grenville and it overlapped into other Chambers. Therefore the change was not officially accepted. After a lengthy discussion, it was suggested that the Chamber get an official map from the United Counties that includes Edwardsburgh/Cardinal boundaries as well as Augusta and Prescott boundaries. Sandra suggested that the person at the Counties to contact is Karen Fraser. Bill

Buckler said he would supply us with a township map. Deb reported that Merrickville, Mountain and South Dundas are the borders that we are overlapping with the South Grenville Chamber.

### Committee Reports

#### 1. Memberships – Deb Coles, Andrea Derochie

Andrea reported there is a process in place for new membership:

-Once a person has decided to become a member, they fill out the application. This application along with their cheque goes to the treasurer.

-Treasurer brings application to board meeting where it is approved or denied

-The secretary files the application.

-Membership chair follows up with member and gives them the plaque.

-The new member's contact information is put on the website.

Andrea has been working on upgrading the website.

Deb is sending out renewal invoices in the month of January and if members do not renew by May 1, their name will be removed from the website. It will not be put back on the website until they send in their renewal payment.

Moved by Bonnie Pidgeon-Cougler

To approve that members' contact information will be removed from website if payment is not received by May 1.

Seconded by Lynda Joannis

Motion Carried

Moved by Bonnie Pidgeon-Cougler

To approve that new members applying in the last quarter of the current year will see their membership carried into the next year.

Seconded by Deb Coles

Motion Carried

Moved by Tim MacKay

To order 10 more membership plaques

Seconded by Andrea Derochie

Motion Carried

Rod reported that CSE Consulting is partnering with Fort Wellington Historical Site to conduct their annual spring job fair which will take place on March 1, 2018. The fair has grown so much that they need a bigger site. In the past, through their marketing, CSE has had the support of the chamber and Rod wanted approval to apply the Chamber's logo on their marketing material.

Moved by Deb Coles

To continue support for CSE's job fair

Seconded by Bonnie Pidgeon-Cougler

Motion Carried

Lynda Joannis reported that there has been little response from area schools surrounding the upcoming spelling bee on March 31. There are 25 students participating from St. Lawrence Academy, but no students from other schools in the area. It was suggested that the Chamber send out an email to all their members.

Two new Chamber members attended the meeting. Pat Marceau, from Johnstown ATV Club stated that they have 130 members. Their club is celebrating 15 years this June. They are trying to give back to the community as much as possible by providing safe trails, participating in outside cleanups with Augusta Township and getting involved in the Breakfast Program at South Edwardsburgh School.

Frank and Judy Li bought Dewars Inn three years ago and this year they are focussing on getting involved in the community. Frank stated that this year is the Canada and Chinese Tourist Year. They are looking to the chamber for help on attracting more tourists.

**Moved by Rod Palmer**

To adjourn the South Grenville Chamber of Commerce Board of Directors Meeting on  
January 11, 2018

Meeting adjourned

10:15 a.m.

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Chairman

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Date

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Secretary

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Date