



**Board of Director's Meeting
November 16, 2016
12:00 noon O'Heaphy's Irish Pub**

"Building bridges to better business in Augusta, Prescott and Edwardsburgh/Cardinal"

CALL TO ORDER: President Dan Cook welcomed everyone. 12:04PM

PRESENT FROM BOARD: President Dan Cook (Chair), Directors- Cheryl Arcand, Ted Livingston, Bonnie Pidgeon-Gommert, Lisa Temple

REGRETS: Directors- Jeff Morris, Tim MacKay, Brent Laton and Gerry Hasiuk.
Liaison Reports- Heather Lawless-GCFDC.

GUESTS: –Luc Gosselin of Metal Graphix Ltd., Deb Coles of Metal Grafix Ltd., Sandra Lawn representing the Prescott BIA, Mayor Pat Sayeau –Edwardsburgh/Cardinal, Mike Hudson of Colonel's Inn, Bill Buckler Councillor-Augusta Township, Amanda McNamara of RBC Royal Bank, Angela Thompson-Trussell- SG Chamber Secretary

APPROVAL OF AGENDA:

MOVED BY: BONNIE PIDGEON-GOMMERT

To approve the Agenda as amended.

SECONDED BY: TED LIVINGSTON

MOTION CARRIED

APPROVAL OF PAST MINUTES:

MOVED BY: TED LIVINGSTON

That the October 12, 2016 minutes of the South Grenville Chamber of Commerce were received in its entirety.

SECONDED BY: CHERYL ARCAND

MOTION CARRIED

PRESIDENT'S REPORT: PRESENTED BY DAN COOK

- The South Grenville Chamber of Commerce Awards Night is next week on November 22, 2016.
- Angela Thompson-Trussell has a new addition to the family and is back in the office.
- Attended the St. Lawrence Shakespeare Festival fundraiser hosted by the Colonel's Inn-Thank you to Mike Hudson.
- Received official resignation letter from Treasurer-Brent Laton effective December 31, 2016. Chamber President Dan Cook wishes to thank Brent for his service.

MOVED BY: CHERYL ARCAND

- That, the South Grenville Chamber of Commerce Board of Directors accept the resignation of Treasurer Bent Laton effective December 31, 2016.

SECONDED BY: TED LIVINGSTON

MOTION CARRIED

TREASURER'S REPORT: PRESENTED BY DAN COOK

- Financial Report was provided and distributed by email.

MOVED BY: TED LIVINGSTON

That, the financial statements for the month ending October 31, 2016 be received as presented by the South Grenville Chamber of Commerce.

SECONDED BY: CHERYL ARCAND

MOTION CARRIED

SECRETARY'S REPORT: PRESENTED BY ANGELA THOMPSON-TRUSSELL

- There will be an open meeting of the Membership Committee in the Augusta Business Center Board Room November 28, 2016 at 9am. Luc Gosselin expressed interest in joining the Membership Committee.
- Two newsletters have gone out since our last board meeting and the response has been above industry averages.
- Still working on getting information from First Data Canada

Awards Night:

- 42 confirmed attendees
- 2 corporate sponsorships –thanks to Cheryl
- 1 dinner sponsor
- 3 awards sponsors
- 4 cake donations –canvassing continues
- 7 silent auction donations-canvassing continues
- 4 Award Nominations –Still accepting
- Free entertainment confirmed
- MC's from Coast and Juice FM confirmed-thanks to Cheryl for organizing
- Need volunteers' for Awards Night duties-duties to be assigned by email
- Printing programmes and dinner sponsor logos

COMMITTEE REPORTS:

1. **MEMBERSHIPS –BONNIE PIDGEON-GOMMERT**
 - Meeting scheduled for November 28, 2016.
2. **FINANCE – Funding Request – DAN COOK**
 - a. Nothing to report.
3. **PROGRAM AND PLANNING – PRESENTED BY CHERYL ARCAND**
 - a. Attended grand opening of the Windmill Brewery
 - b. Working on Awards Night sponsorships and meeting with Angela to finalize details.
4. **Liaison Reports:**

BIA – DELIVERED BY SANDRA LAWN

- See Prescott BIA Media Release “The New Spirit of Optimism”
- Prescott BIA draft budget 2017 completed (0% increase from 2016)
- Still interest in a part-time Coordinator for the Prescott BIA
- Prescott BIA marketing and promotion for November includes advertising with 3 radio stations

GCFDC- NO REPRESENTATIVE PRESENT- SEE ATTACHED REPORT

TOWN OF PRESCOTT-NO REPRESENTATIVE PRESENT

AUGUSTA TOWNSHIP- PRESENTED BY BILL BUCKLER

- Meeting has been scheduled to create a committee to aid in helping small businesses within Augusta Township- committee to create a 3-4 year plan
- The Business Showcase and Expo 2017 is to take place close to Canada Day Festivities therefore there has been discussion of planning something special to coincide with Canada’s 150th birthday.

TOWNSHIP OF EDWARDSBURGH/CARDINAL- MAYOR PAT SAYEAU

- Friday November 18, 2016 Giant Tiger Warehouse to be featured at the Leeds and Grenville Economic Development Summit speakers include; Mike Quinn, V.P. Warehousing & Distribution and Paul Wood, Executive Vice-President and Chief Financial Officer
- Monday November 28, 2016 at 6:00pm an unveiling of two private businesses who have concluded a large business collaboration at TWPEC Town Hall
- School Closures: Appeal to the SG Chamber to send a letter to the Upper Canada District School Board supporting rural schools within South Grenville
- Cardinal Flowers has been evicted from their location in Cardinal and is moving their location to the Town of Prescott
- \$3000 (200hours) offer of funding for SG Tourism Guide updating/distribution from TWPEC

NEW BUSINESS-

- Gerry Hasiuk would like to purchase a new office chair for the South Grenville Chamber of Commerce. Purchase the chair and send the invoice to him.
- Sandra Shay of Portolano Outlet Store is seeking the Chamber’s support in her request to the Town of Prescott for updated directional business signage. She would also like to see more signage for other businesses within the Town of Prescott. Angela Thompson-Trussell plans to meet with her on Friday to clarify her request and gain more insight.
- The December Board meeting will be scheduled on December 14th and the location and time will be announced November 28, 2016.

CLOSING REMARKS:

- The President thanked everyone for attending today’s Board Meeting.

Next Meeting: DECEMBER 14, 2016

MOVED BY: BONNIE PIDGEON-GOMMERT

That the November 16, 2016 South Grenville Chamber of Commerce Board of Directors meeting be adjourned.

MOTION CARRIED